WELCOME

IMA HBI 2015

The story so far . . .

Dr Ravi Wankhedkar
National Secretary IMA HBI
Envisioning
IMA
Hospital Board of India
IMA mainly was into welfare of Individual members. Majority of our members own small hospitals. Onslaught of new govt regulations are creating problems for small hospitals. To address this issues HBI was created.
Small and Medium private hospitals are an Asset and not a liability
Political objective

To maintain the benign influence of the medical profession on the healthcare industry
AIMS & OBJECTIVES

• 1. To assist and equip all healthcare institutions to provide quality healthcare to people by facilitating accreditation.

• 2. To facilitate all healthcare institutions to play their effective role in public health.

• 3. To represent and safeguard the interest of all health care institutions and their personnel irrespective of their affiliation.
Office Bearers of IMA HBI

- Dr Marthanda Pillai - National President
- Dr. K K Aggarwal - Hon Sec General HQ
- Dr. R N Tandon – Hon Finance Secretary HQ
- Dr R V Asokan – Chairman IMA HBI
- Dr. Ravi Wankhedkar- Hon Nat Secretary HBI
- Dr Shivkumar Utture – Hon Treasurer HBI
- Dr Anil Pachnekar – Hon Secretary HQ HBI
Board members of IMA HBI

- Dr. Vinay Aggarwal - Delhi
- Dr. V. Varadarajan - Tamilnadu
- Dr. C. Srinivasa Raju - Andhra Pradesh
- Dr. Vinod C Shah - Gujarat
- Dr. Vijay Aggarwal - Delhi
- Dr. Anand Kate - Maharashtra
Envisioning
IMA Hospital Board of India

FEDERAL STRUCTURE
HBI HQ is working mainly on issues at National level & Coordinating efforts. State Chapters for state level issues. Branch Sub Chapters for local issues. They can co-ordinate with Local pre-existing Nursing Home associations.
IMA HBI is actively working for the benefit of hospitals especially small hospitals, as they are facing multiple challenges resulting in their closure.
IMA HBI is implementing IMA NABH Initiative for facilitating entry level NABH accreditation of hospitals.

We specially thank National President Dr Marthanda Pillai, Past President Dr Vinay Aggarwal, HSG Dr K K Aggarwal & CEO of NABH Dr K K Kalra for their continuous support & encouragement for this initiative.
ACTIVITIES OF HBI

HBI state chapters are functional in TamilNadu, Kerala, Maharashtra, Andhra Pradesh, West Bengal, and Uttarakhand.
New State Chapters are in offing in Chandigarh, Haryana, Punjab, Gujarat and Uttar Pradesh.

We request all the leaders to actively promote HBI and form State and local Branch Chapters.

IMA HBI has its own website- www.imahbi.in
ACTIVITIES OF HBI

HBI will be giving a REGISTRATION CERTIFICATE to each affiliated hospital stating that they comply with the minimum standards laid down by IMA HBI.

HBI proposes to conduct a nationwide survey to determine the statistics of available health facilities provided by our IMA members.
IMA NABH Initiative

IMA NABH Initiative is the flagship programme of National president Dr A Marthanda Pillai and Hony. Secretary General Dr K K Aggarwal. IMA HBI is implementing IMA NABH Initiative for facilitating entry level NABH accreditation of hospitals.

CWC –Delhi (11/04/15 -12/04/15)

MOU was signed between IMA and NABH for a partnership in facilitating NABH accreditation to hospitals. Dr A Marthanda Pillai, National President, IMA signed the MOU on behalf of IMA and CEO of NABH Dr K K Kalra on behalf of NABH.
Memorandum of Understanding (MOU)

MOU made this 18th day of March, 2015 by and between Indian Medical Association, a society registered under the Societies Registration Act 1865, (hereinafter referred to as “IMA”) with its office located at IMA Bhawan, Indraprastha Marg, New Delhi-110002 represented through its Honorary Secretary General.

IMA Hospital Board of India (IMA HBI) is an official wing of IMA who will be implementing the MoU on behalf of IMA.

And

Quality Council of India through its constituent board National Accreditation Board for Hospitals & Healthcare Providers (NABH), a of, set up to establish and operate accreditation and allied programme for healthcare organizations, with its office located at ITPI Building, 5th floor, Indra Prastha Marg, New Delhi – 110002, represented through its Chief Executive Officer.
Objective

• Objective of NABH-IMA initiative through this MOU is to help hospitals and Small Health Care Organizations (SHCO) for quality improvement.

Roles and Responsibilities

• IMA Roles and Responsibilities
• IMA HBI Wing will mobilize its resources to create awareness programs and engage hospitals and SHCOs to attend sensitization programs and enroll to work towards pre-accreditation level certification.
• IMA HBI Wing will bear the cost of resource person provided by NABH to conduct awareness/ sensitization programs.
• IMA HBI Wing will do advocacy with Central/State Governments, IRDA, Insurance Companies and other stakeholders for making NABH Pre-Accreditation Entry Level certified hospital eligible for empanelment under various public and private insurance scheme and also consider for any proposed added benefit.
NABH Roles and Responsibilities

NABH will support the initiative of IMA HBI to promote NABH Pre-Accreditation Entry Level Certification program for both hospitals and SHCOs in India by:

– Participating in meetings/programs as and when required
– Providing resource person to conduct awareness/sensitization programs.
– Providing resource material on different topics like infection control, medication errors or any other required for sensitization programs. Any such material provided by NABH shall remain the property of NABH and shall be used by IMA only for the purpose as laid down this MOU.
– Helping to create master trainers for IMA HBI.
• NABH will do advocacy with Central/State Governments, IRDA, Insurance Companies and other stakeholders for making NABH Pre-Accreditation Entry Level certified hospital eligible for empanelment under various public and private insurance scheme and also consider for any proposed added benefit.
Rules and Regulations

• Both Parties agree to work in collaboration with in India. The Parties agree that such an understanding shall not be read or construed so as to constitute evidence of a relationship of principal and agent, partnership, joint venture between the Parties or a promise to enter into any kind of agreement, contract or undertaking.

• NAH accreditation standards of various programs are priced document and only available on payment of specified fees. NABH shall have exclusive right on the use of these standards and IMA HBI shall not claim any right in any form on these standards.
IMA HBI will get 12% as its share from application/certification fees submitted by applicant hospital/SHCO, if such organization applies through IMA HBI as administrative charges. The current fee structure is as follows:

<table>
<thead>
<tr>
<th>Hospital</th>
<th>SHCO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>Certification Fee</td>
</tr>
<tr>
<td>Rs. 2,000/-</td>
<td>Rs. 25,000/-</td>
</tr>
</tbody>
</table>
• IMA HBI will not take any of its share till 500 applications are received at NABH. Once the situation comes, IMA HBI will get its co-share.

• NABH will keep IMA HBI informed and IMA HBI will keep NABH informed on all NABH Pre-Accreditation Entry Level Certification program development.

• There will be joint representation in all forums related to NABH Pre-Accreditation Entry Level Certification carried out under this MOU.

• There will be joint acknowledgement of the partnership in all forums related with NABH Pre-Accreditation Entry Level Certification in form of banners, posters etc carried out under this MOU.
Term

• This MOU shall be effective from March 18, 2015 till 18 March 2018 for two years unless terminated earlier (hereinafter referred to as Term).

• Either party may terminate this MOU by giving the other party at least 30 days prior written notice.
Miscellaneous

• All educational materials developed previous to the MOU by NABH shall be the intellectual property of NABH alone, while any new modules and scientific material, if any generated thereof under this MOU will be the sole intellectual property of NABH and IMA HBI.

• IMA HBI shall have no role or influence in accreditation/ certification process. The reports and documents generated through this process accreditation/ certification shall remain confidential and dealt with policies of NABH. Such information/ data will not be shared with IMA HBI in any manner.

• Each party acknowledges that it has not been induced to enter into this MOU by reason of any representation made by or on behalf of the other party.

• No variation to this MOU shall be effective unless in writing and signed by or on behalf of both parties.
• Both parties understand and agree that nothing contained in this MOU shall be construed to impose any financial obligation on IMA HBI or NABH.

• This MOU shall be governed by and construed in accordance with the laws of India and any dispute arising from this MOU shall be brought in the courts of Delhi.

• This MOU contains the entire MOU and understanding of the parties with respect to the subject matter hereof and supersedes all prior MOU, written or oral.

• Each person executing this MOU represents and warrants that they are acting on behalf of a party, as identified in the first paragraph of this MOU, and not in an individual capacity. Each person executing this MOU further represents and warrants that they are authorized to enter into such MOU for and on behalf of their respective p
Ethical Conduct

A. NABH understands that IMA places great value on its reputation as an ethical organization and its commitment to compliance with applicable laws. If IMA has a complaint and has sufficient reasons to believe with regard to the activities, the performance of the NABH is not found to be satisfactory or is found to be in breach of the terms of this MOU, IMA may terminate this MOU with immediate effect.

B. If NABH has a complaint and has sufficient reasons to believe with regard to the activities, the performance of the IMA is not found to be satisfactory or is found to be in breach of the conditions of this MOU, NABH may terminate this MOU with immediate effect.
C. Both Parties warrant that in performing the duties required under this MOU, it will comply with all relevant laws, regulations and administrative requirements.

D. In connection with the activities under this MOU, each party undertakes that it shall not give, offer or promise to give, or authorize the giving directly or indirectly through any other person or firm, of any money or thing of value to any government official (such as any employee or official of any government or of any state-owned business, or any employee or official of any public international organization, any political party or official or employee of such party, or any candidate for political office for the purpose of inducing or rewarding favorable action or the exercise of influence by such official, party or candidate in any governmental matter.
• IN WITNESS WHEREOF the Parties hereto have executed these presents on the day, month and year first hereinabove written.
• For and on behalf of: For and on behalf of:
  Indian Medical Association  N A B H-QCI
• Dr A Marthanda Pillai  Dr. K.K. Kalra
• National President IMA  CEO-NABH
 Coordination Meetings

- First meeting held on 28.01.2015 with NABH CEO Dr K K Kalra- National President Dr A Marthanda Pillai HSG Dr K K Agarwal, Chairman HBI Dr R V Asokan and National Secretary HBI Dr Ravi Wankhedkar Attended. Dr Kalra was very positive and in principle it was decided to work together.

- Second meeting was held in Delhi on 5-03-2015 where National President Dr A Marthanda Pillai, HSG Dr K K Agarwal ,Chairman HBI Dr R V Asokan discussed the proposed MOU to be signed with NABH.

- Third meeting was held in Chennai on 21-03-2015 where Dr K K Kalra addressed the Board of director meeting and later hospital owners at Kanchipuram

- 4th Coordination meeting : HBI Chairman Dr R V Asokan, Hony Secretary Dr Raviwankhedkar met CEO DR K K Kalra in his office to discuss various aspects of the initiative on 27.04.15. It was agreed that NABH will provide a separate portal of entry in its website for hospitals registering through IMA, CEO Dr K K Kalra also agreed to display IMA logo in the webpage.
• 5th Coordination meeting: Coordination with NABH was strengthened by a meeting with CEO Dr K K Kalra on 26.08.15. National President Dr A Marthanda Pillai, Chairman Dr R V Asokan and National secretary Dr Raviwankhedkar attended the meeting in Dr K K Kalra’s office.

• 6th Coordination meeting was held in Delhi in Dr K K Kalra’s office on 19/11/15. Chairman Dr R V Asokan and National secretary Dr Raviwankhedkar participated.
Awareness programs

• Meetings creating awareness about the initiative have been conducted by Chairman Dr R V Asokan and National Secretary Dr Ravi Wankhedkar in Kerala, Maharashtra and Uttarakhand. Meetings have been planned in UP, Chandigarh, Gujarat and Karnataka.

Kerala State

• Trivandrum district on 08.04.15
• Thrissur district on 12.05.15
• Ernakulam district on 03.06.15
• Alapuzha district on 10.06.15

Uttarakhand State

• Chairman Dr R V Asokan was invited by IMA Uttarkhand Branch to discuss the IMA NABH initiative. The meeting was held in Haridwar, Uttarkhand on 24/04/15. Apart from the State President, State Secretary, Dr D D Choudary, Chairman State HBI chapter Dr Rakesh Kalra, Secretary of the State HBI chapter Dr C S Joshy and the Chairpersons and secretaries of 13 district subchapters were also present.

Maharashtra

• 1. Nagpur 10/05/15
• 2. Pune 14/06/15

Tamilnadu

Kanchipuram Courtallum
National Launching of IMA NABH Initiative

IMA NABH initiative was launched in Thrissur, Kerala on 02-08-15 at hotel Elite International by Past President Dr Vinay Aggarwal. The formal inauguration was presided over by the National President Dr A Marthanda Pillai. Dr K K Kalra CEO NABH and Ms Lallu Joseph were the faculty. Dr K V Devadas and Dr M E Sugathan had made arrangements under the guidance of Chairman Dr R V Asokan. State President Dr Sreejith N Kumar and State Secretary Dr A V Jayakrishnan participated. Nodal persons from 30 hospitals attended.

The following hospitals have joined the Initiative

- Roshan Eye Care Hospital, Tripunithura
- Tony Fernandez Eye Hospital, Aluva
- Alphonsa Eye Hospital, Pala
- Aradhana Hospital, Tholicodu, Punalur
- Chelsa Medical Care Pvt. Ltd, Karamana, Thiruvananthapuram
- Deen Hospital, Punalur
- I Vision Eye Hospital, Koorkanchery
- Lal Memoria, Hospital Irinjalakuda
- Mother and Child Hospital, Kodakara
- Nethra Eye Care Centre, Irinjalakuda
- Parayil S.M. Hospital, Pandalam
- Royal Hospital, Kunnamkulam
- Shankar’s Eye Hospital, Tholicodu, Punalur
• TM Hospital, Chettuva
• Rajah Charitable Medical Trust, Muthuvatoor, Chavakkad
• Madonna Healthcare, Angamaly
• R.B.M Hospital, Thakazhy, Ambalappuzha,
• NewAlmaHospital,Perimbadari,Mannarkkade
• Christian Mission Hospital, Pandalam
• Rohini Hospital, Cherpu
• Ittimani Memorial Hospital, GuruvayoorRoad.P.O,
• Soorya Maternity Hospital,Mangattiri,Tirur-676105,
• Mother Hospital, Olari.P.O,Pullazhi
• Paul’s Hospital,
• Luke Memorial Eye Hospital,
• Rajendra Nursing Home
Launching of IMA NABH Initiative in Tamilnadu

- In a massive awareness cum training programme the Tamilnadu Nursing Home Board (HBI State Chapter) launched the initiative in Tamilnadu on 15/11/15 in Tanjore. Dr A Marthanda Pillai, Dr K K Kalra, Dr R V Surendran, Dr R V Asokan, Dr Raja and Dr V Varadharajan participated. Dr S Sridhar had organised the meet and Ms Lallu Joseph was the faculty.

Technical Feasibility report

- Detailed discussion was held with Mr Ranjith, Technical consultant on accreditation, regarding the cluster concept, costing and other aspects at IMA Hqs, Trivandrum by Chairman Dr R V Asokan. He was requested to submit a feasibility report by 01/07/15. The preliminary report was submitted on 03/07/15. The final technical feasibility report has been submitted on 07/08/15.

Hand holding (training) expenses of IMA (Entry level accreditation)

<table>
<thead>
<tr>
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<tbody>
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<td>SHCO (1-25 Beds)</td>
<td>Rs 30,000/-</td>
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(SHCO: Small Health Care Organisations)

- **Service Provided by IMA**
- Baseline assessment
- Training of Nodal Person
- Technical assistance in formulating SOPs and policies
- Onsite training
- Hand holding
- Mock assessment.

**Scope of services (pilot in Kerala)**

**A. Scope of Services**
- On enrolment, an organization shall become eligible for the following services from our technical team.

**Initial Assessment**
- An initial Assessment of your facility will be conducted covering statutory & regulatory compliance, current process gaps, level of documentation and man power capacity. Based on the assessment, an Initial Assessment & Gap Analysis report will be submitted to the hospital detailing the actions required to be taken by the hospital for increasing compliance to the accreditation standard requirement.
**Trainings**

- Training program shall be conducted at common venue at your nearby coordination district for each region (Thiruvanthapuram, Ernakulam, Thrissur and Calicut) and selected team members from your organization shall be eligible for attending this program. The core areas covered in these trainings are;
  - NABH Standards and their implementation
  - Development of Policies & Procedures / Documentation Management
  - Hospital Infection Control
  - Patient Safety
  - Quality / Key Performance Indicators – Development & Monitoring

- All enrolled hospitals will be intimated of the scheduled training dates well in advance and the nominated team members from each hospital is required to attend the training at the designated venues. Since IMA NABH support program follows a coordinated cluster approach it is advised that all hospitals ensure proper attendance. Certificates of participation will be issued by IMA-Hospital Board of India.
**Documentation Review and Guidance:**

- Standard manuals and documents shall be made available to enrolled organization through a portal and/or emails. A documentation support officer located at the central office of the IMA NABH technical team shall guide the hospital teams through phone and email in reviewing and finalizing the documentation.

**Implementation Support**

- Consultants from the technical support team shall visit the enrolled hospital to in a pre-determined interval to assess the progress of implementation of various processes and action plans based on initial assessment report findings. These visits also in parallel gather insight on the speed of the hospital progress to various stages of accreditation like application and assessment. The number of such visits will be dependent on the size of the hospital

**Mock Assessment:**

- Prior to submission of application, the technical support team will conduct a mock assessment to ascertain the readiness and compliance levels to accreditation standards of the hospital. The mock assessment report also will form a final checklist of issues to be resolved and actions to be ensured prior to visits from NABH assessment team.
Continuous Support & Guidance

• Each enrolled facility with in the various regions / districts will have an identified facilitator who can be contacted for hand holding and guidance. Apart from the same, a centralized helpline with dedicated phone number (active on all working day 10 AM to 5 PM) and email id will be provided, where the enrolled hospitals may call or mail in any queries regarding accreditation process.

Summary of Visits and Services Offered

<table>
<thead>
<tr>
<th>Facility Type</th>
<th>Cat 1  1-25 Beds</th>
<th>Cat 2  26- 50 Beds</th>
<th>Cat 3  51-100 Beds</th>
<th>Cat 4  Above 100 Bed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Person-Days for onsite Initial Assessment</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Number of Staff eligible for training</td>
<td>3</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Person-Days for monitoring / implementation visits – onsite</td>
<td>1</td>
<td>2</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>Person-Days for final onsite Mock Assessment</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
</tbody>
</table>
Training of Master Trainers programme

- Delhi (by DMA) 26th and 27th September 2015-12-15
- Kanyakumari(by T N NHB) 18th and 19th December 2015

The 9th board of meeting of IMA HBI

- The 9th board meeting of IMA HBI was conducted Hotel Green Park, Chennai on 21.03.15. The following decisions were taken:-
  - To facilitate NABH accreditation of hospitals and small healthcare organizations at all levels through IMA-NABH initiative.
  - To retain the affiliation and registration procedures with the fee fixed earlier.
  - The maximum affiliation fee payable from a state chapter shall be Rs one lakh per year irrespective of number of affiliations.
  - To open a bank account in a nationalized or scheduled bank in Mumbai.
  - To continue with the existing arrangement and bank account in Delhi until the bank account in Mumbai becomes operational.
  - The board gave mandate to the Chairman to fix the fee and the share to IMA State Branches /IMA HBI State Chapters for facilitating NABH accreditation at every level.
10th Board of Directors Meeting

- The 10th meeting of Board of directors was held in New Delhi, at IMA HQ on 05-07-2015. Dr Marthanda Pillai, National President, Dr K K Agarwal Hon Sec General, Dr R V Asokan, Chairman HBI, Dr Ravi Wankhedkar, National secretary HBI, Dr Vinay Agarwal, Chairman HBI, Dr Ravi Wankhedkar, National secretary HBI, Dr R D Dubey, Director HBI, Dr Anand Kate, Director HBI, Dr K K Kalra, CEO NABH participated.

**Decisions**
- 1. As per the technical feasibility report the sharing of expenses by hospitals joining IMA NABH Initiative were revised as follows:

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2. It was decided that IMA HBI shall retain the handling of technical services in the states in IMA NABH Initiative. Appropriate arrangements will be made by IMA HBI.

3. It was decided to conduct the 3rd Annual National HBI Conference at Dombivali, Thane, Maharashtra.
The 9th Meeting of Council of States

• The 9th Meeting of Council of States was conducted at Dombivli, Maharashtra on 31/10/15

Decisions

• Division of fees in IMA NABH Initiative
• 10% to IMA HBI Hqs for administrative expenses
• 10% to IMA State for administrative expenses
• 80% budgeted for technical assistance.

2 The technical assistance budgeted shall be allotted to IMA HBI hqs or IMA state branch which ever provides the technical assistance in a particular state. Each state may choose an independent model to provide technical assistance. MOU if any will be signed by the concerned state IMA along with IMA HBI.

3 The Council of States took note of the fact that the office of IMA HBI hqs has not started functioning. It was decided to write to IMA Maharashtra State Branch for redressal of the situation and shift the office and or services if need be.

4 The Council of States accepted the proposal to include Chairman and Secretary of IMA HBI as regular Central Working Committee member. It gave mandate to initiate necessary actions with the office of the HSG so that the same could be placed before the Central Council 2015.
• **The 3rd Annual National conference of IMA HBI**

The 3rd Annual National conference of IMA HBI was held on 31st October 2015 and 1st November 2015 at Dombivali, Thane, Maharashtra, where workshops on Clinical Establishment Act and HBI NABH Initiative were held along with discussion on various problems of small hospitals. National President Dr A Marthanda Pillai presided over the inaugural function and Past National President Dr Vinay Aggarwal inaugurated the conference. Dr K K Kalra was the guest of honour. Past National Presidents Dr V C Velayudhan Pillai, Dr S Arulrhaj, Dr Ashok Adhao, Past HSG Dr Narender Saini, Finance Secretary Dr Tandon, Dr V Varadarajan Dr Vinod Shah, Dr Ranjan Sharma, Dr R D Dubey and other dignitaries attended. Dr R V Asokan Chairman HBI and Dr Raviwankhedkar co-ordinated. Dr Mangesh Pate President IMA Dombivili led the organizing team.

• **Formation of IMA HBI Local chapter - Nagpur-on 10.05.15** was attended by Secretary Dr Raviwankhedkar.

**Hospital owners association-Pune**

Secretary Dr Raviwankhedkar had a meeting with Hospital owners association in Pune on 14.06.15.

**IMA HBI Website**

• IMA HBI Website is functioning at [www.imahbi.in](http://www.imahbi.in)

Report prepared by
Dr Raviwankhedkar
Hony Secretary IMA HBI
**Expenses of IMA HBI (Entry level accreditation)**

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Services

1. Baseline assessment
2. Training of Nodal Person
3. Technical assistance in formulating SOPs etc
4. Onsite training
5. Hand holding
6. Mock assessment
IMA NABH Initiative
Preliminary discussion 28.01.15,
New Delhi
Directors Board Meeting
05.07.15, Delhi
Parley with Delhi Nursing Home Board, Chairman
Panel Doctors Association & Indian Medical Association, Panvel

Hosting a programme on

NABH Accreditation for Hospitals & Digital HealthCare

The Banquet Hall, Hotel Suruchi, Panvel on 19th Oct 2015 at 9 PM
THANK YOU

WE SEEK YOUR KIND SUPPORT TO START STATE & BRANCH HBI CHAPTERS.

For any queries feel free to contact-

rvasokan@gmail.com
raviwankhedkar@gmail.com
utture@yahoo.com
dranilpachnekar@rediffmail.com